

TENANT SCRUTINY BOARD

**Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Wednesday, 16th April, 2014 at 1.30 pm**

MEMBERSHIP

Adam Abeid
Carol Bennett
Sandra Bland
Jim Fergusson
Allan Gibson
John Gittos
Michael Healey
Maddy Hunter
Steve Ilee
Roderic Morgan
Keith Newsome
Phillip Rone
Kevin Sharp
Barry Stanley
Teresa Tucker
Maddie Ullah
Damien Walsh
Jackie Worthington

Please note: Certain or all items on this agenda may be recorded

**Agenda compiled by:
Guy Close
Scrutiny Unit
Civic Hall
LEEDS LS1 1UR
Tel: 39 50878**

**Head of Scrutiny and Member
Development:
Peter Marrington
Tel: 39 51151**

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			ELECTION OF CHAIR AND VICE CHAIR To undertake a ballot to appoint a Chair and Vice Chair for the 2014/15 municipal year.	1 - 2
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2 To consider whether or not to accept the officers recommendation in respect of the above information. 3 If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows: No exempt items have been identified.	
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.)	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
5			MINUTES - 10 MARCH 2014 To confirm as a correct record, the minutes of the meeting held on 10 March 2014.	3 - 6
6			TENANT SCRUTINY BOARD - TERMS OF REFERENCE To receive a report from the Head of Scrutiny and Member Development to agree the Board's terms of reference.	7 - 10
7			TENANT SCRUTINY BOARD - PROCEDURE RULES To receive a report from the Head of Scrutiny and Member Development to agree the Board's Procedure Rules.	11 - 16
8			PROTOCOL BETWEEN THE TENANT SCRUTINY BOARD AND SCRUTINY BOARD (HOUSING AND REGENERATION) To receive a report from the Head of Scrutiny and Member Development to agree a protocol between the Tenant Scrutiny Board and Scrutiny Board (Housing and Regeneration).	17 - 22
9			LEARNING AND DEVELOPMENT To consider a report from the Head of Scrutiny and Member Development on proposed training.	23 - 34
10			MEETING VENUES To consider a report from the Head of Scrutiny and Member Development on meeting venues.	35 - 36

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			<p>SCHEDULE OF FUTURE MEETING DATES</p> <p>To agree a schedule of future meeting dates and possible agenda items.</p> <p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	37 - 38